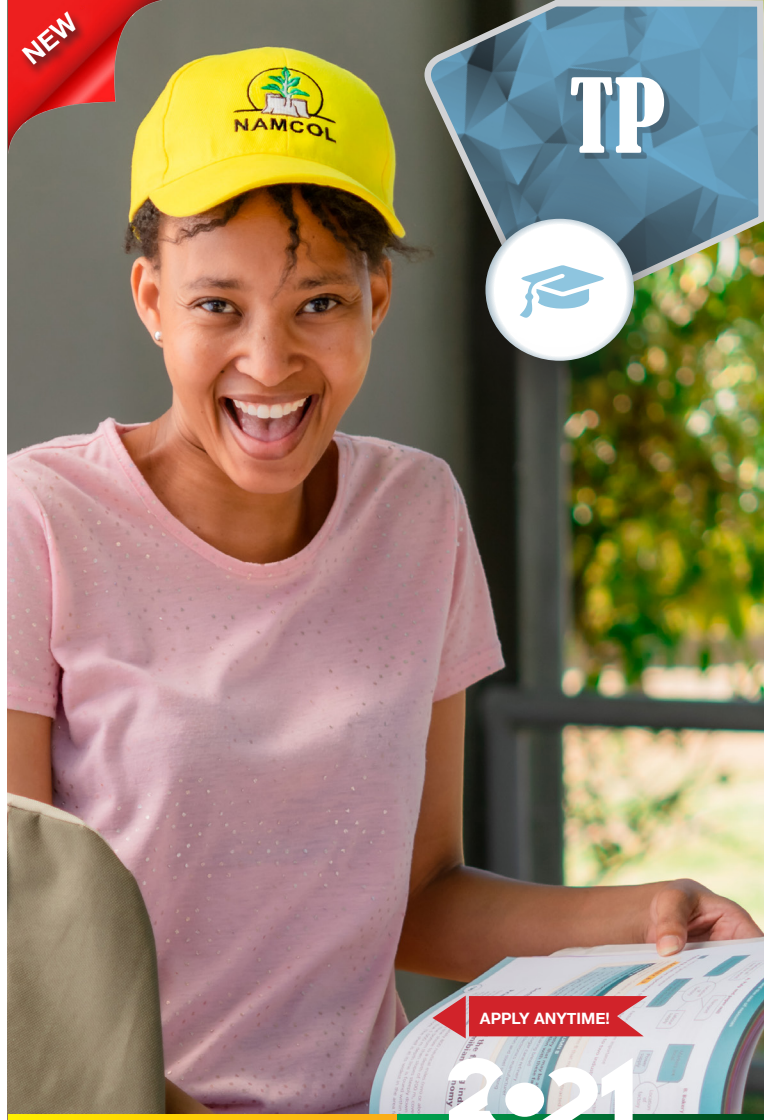


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For further information,
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Visit our website
www.namcol.edu.na



TAKING EDUCATION TO THE PEOPLE

Certificate in

Developing and Teaching Online Courses



TAKING EDUCATION TO THE PEOPLE

AIM

This course will support teachers, tutors, lecturers, instructors and trainers to effectively design and develop online or blended courses using a variety of delivery technologies and pedagogical methods.

OBJECTIVES

Upon completion of this course, participants will be able to:

- Analyse the need for the course or workshop that they are currently engaging with.
- Develop a course plan (storyboard) for online or blended course.
- Create a quality checklist to guide the design and implementation of online or blended course.
- Apply Bloom's Taxonomy to write clear, succinct learning outcomes.
- Create an assessment strategy for the course.
- Develop a grading rubric for an online assessment.
- Develop a course or workshop online or blended using your Moodle course shell.
- Identify the necessary skills for successful online teaching.
- Describe several strategies for improving interaction and engagement in an online course.
- Develop an orientation module for online or blended course.

WHO MAY APPLY?

The target audience for this course are professionals engaged in the day to day teaching and learning environment.

This can include:

1. Teacher/tutors/instructors/trainers/ lecturers.
2. Academic Programme Coordinators.
3. Student Support Personnel.
4. Curriculum/Instructional Designers.
5. Technology Support Personnel.

DURATION OF THE PROGRAMME

2 months/8 weeks

ADMISSION REQUIREMENTS

- Interested applicants with educational background/qualification and computer literacy skills as a MUST.
- Applicants must be in possession of a computer/laptop
- Applicants must have access to internet connection, as the course is a fully online programme
- Applications should be done strictly online.

PROGRAMME CONTENT

The Certificate in Developing and Teaching Online Courses will consist of five modules that are designed to guide through the process of planning, designing, developing and teaching an online or blended courses using Moodle, a Learning platform.

Module 1: Getting Started

Module 2: Before the Planning Stage

Module 3: The Planning Stage

Module 4: The Development Stage

Module 5: Teaching Your Course

MODULE FLOW/SEQUENCE BY WEEK

The table below displays the presentation of modules for the duration of the course.

WEEK 1	WEEK 2	WEEK 3	WEEK 4
Module 1: Getting Started Module 2: Before the Planning Stage	Module 3: The Planning Stage	Module 4: The Development Stage	Module 4: The Development Stage
WEEK 5	WEEK 6	WEEK 7	WEEK 8
Module 4: The Development Stage	Module 4: The Development Stage	Module 5: Teaching Your Course	Module 5: Teaching Your Course

COURSE FEE

N\$1 500.00 (N\$300 per module X 5 modules)